User Manual: Configure Custom CalDAV Calendar on iPhone

CISD - V1.0

# User Manual: Adding a Custom CalDAV Calendar on iPhone

#### 1. **Open Settings**

- Unlock your iPhone.
- Locate and tap the **Settings** app.



#### 2. Navigate to Calendar Settings

- Scroll down and select Calendar.
- Tap Calendar Accounts.

09:48	::!! 4G <b>5</b> 5		
Apps			
Calendar Add or remove accounts, manage Siri & Search, and customise how your calendar appears. Learn more			
Calendar Accounts	4 >		

• Select Add Account.



# 3. Add a CalDAV Account

• Tap **Other** at the bottom of the list.

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< Accounts	Add Account			
iCloud				
Microsoft Exchange				
Google				
yahoo!				
Aol.				
Outlook.com				
	Other			

• Under the Calendars section, select Add CalDAV Account.



#### 4. Enter CalDAV Server Details

- o Server: https://dav.govmu.org
- Username: Enter your username
- **Password**: Enter your password (Government Email Service password and not Maupass)
- o **Description**: <u>https://dav.govmu.org</u>

10:06	<b>::!</b> 4G <b>5</b> 3	
Cancel	CalDAV	Next
Server	https://dav.govmu.org	
Username	postmaster	
Password		
Description	https://dav.govmu.org	

# 5. Enable Calendar and Reminders

• Ensure **Calendars** and **Reminders** are checked (enabled).



### 6. Save the Account

• Tap **Save** in the top-right corner.

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Cancel	Ca	IDAV	Save
	Calendars		
• •	Reminders		

- Your iPhone will verify the credentials.
- If successful, the account will be added to your calendar.

# Verification

- Open the **Calendar** app.
- Check if your newly added calendar appears.
- Create a test event to ensure synchronization.